

2024-25 LBHC Department Reflection Report

Please complete only one report per department (everyone altogether) and then email it to the dean of administration.

Department information	
Department name(s) (smaller related departments can combine to complete one report together)	Library & Archives
Date this report was completed	July 24, 2024
Staff who contributed to this report	John Baken, Tim Bernardis, Jon Ille, Jane Holds, Chrislyn Red Star, Mary, Roberta)

2023-24 reporting
<p>Key accomplishments (identify 2-5 major accomplishments from your department's last year's goals)</p> <ol style="list-style-type: none"> 1. Provide improved library services to students, faculty, and community members. 2. Provide quality Archival Storage and Accessibility for Crow artifacts. 3. Provide quality instruction through our Cultural Enrichment program every Thursday. 4. Provide quality Library Literacy Instruction alongside college classes.

2024-25 department goals (identify the top 2-5 goals your department would like to focus on in 2024-25 and the strategic plan objective from LBHC's 2023-27 strategic plan that relates most closely to each department goal)	
Department goals for 2024-25	Strategic plan objective
1. Work more closely with classes re Library Literacy; In 2023-2024, we tallied 300+ student/librarian encounters; We want to expand on that for 24/25 The Library & Archives will improve communications with other academic departments to better integrate resources into assignments and encourage library visits.	Strategic Plan Objectives 3.2.2, 3.2.1, 2.1.4, 1.1.5, 3.1.2
2. Add J-STOR database into list on web page and see that it works. Update & expand Crow Collection in Library & Archives	Strategic Plan Objectives 3.2.2, 4.1.1
3. Digitize and add records to Archives via Mukurtu server. Update & expand Crow Collection in Library & Archives.	Strategic Plan Objectives 3.2.2, 4.1.1
4. Increase Crow Collections + Native American collections. Update & expand Crow Collections in Library & Archives.	Strategic Plan Objectives 3.2.2, 3.2.1
5. Our library director carefully considers Native American books and/or Crow artifacts and makes purchases as necessary. Update print collections.	Strategic Plan Objectives 3.2.2, 3.2.1



Reflections on data: Go to LBHC's [student success data webpage](http://lbhc.edu) (lbhc.edu > DATA & REPORTS > Student Success Data) and reflect on the following data (by clicking the links on the webpage).

Data	What can your department do to improve student success (especially, looking at certain groups of students)?
a. Enrollment	Encourage walk-ins to sign up for the new semester and cheer them on as they progress.
b. Retention rates	Offer to help with homework and make connections with follow up conversations.
c. Graduation rates	Make library and library resources available with expanded hours at midterm and finals weeks.

Identify **strengths** of the department

Personal connections with many students, faculty and staff.

Identify **challenges and/or areas of improvement** for the department

Staff tardiness

Suggestions to improve this department reflection report or process

Get more staff and administrative input on this report.