

**Chickadee Lodge - Apsaalooke Language Immersion School\*\***  
**First Grade Teacher**

**Announcement date: November 22, 2019    Application Deadline: Until Filled**

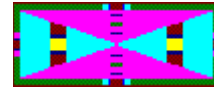
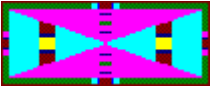
**Qualifications:**

1. Current Montana Teacher Certification **and** a Class 7 Certification in the Crow language at the primary grades level.
2. Positive Background check.
3. **Fluency and literacy** in the Apsaalooke language, no exceptions.
4. Three or more years of experience instructing in Crow language and culture at the pre-school, First Grade or related grade level.
5. Residence within a reasonable commuting distance from the greater Crow Agency area.

**Term of employment:** Immediate vacancy through June 03, 2020; for one academic year with professional development and in-service time during the summer session 2020 through June 30, 2020.

Questions? Contact Janine Pease, D.Ed., Chickadee Lodge Principal Investigator 406-638-3149, [peasej@lbhc.edu](mailto:peasej@lbhc.edu), and Shaleen Old Coyote, Administrative Dean, 406-638-3110, [oldcoyotes@lbhc.edu](mailto:oldcoyotes@lbhc.edu).

Applications are available online (beginning November 25, 2019) at the Little Big Horn College Website: [www.lbhc.edu](http://www.lbhc.edu) or from Melodee Reed (638-3104 email [reedm@lbhc.edu](mailto:reedm@lbhc.edu)), reception office is located at the LBHC Front Office (Administration/Library Building) or we can e-mail a copy if requested. My e-mail is: [vallier@lbhc.edu](mailto:vallier@lbhc.edu) 406-638-3148



**Little Big Horn College**  
 PO Box 370  
 8645 South Weaver Drive  
 Crow Agency, MT 59022  
 PH: (406) 638-3100 FAX 638-3169

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All applicants will need to provide the following information to complete their application. Applications will only be date stamped by either Melodee Reed or Human Resources. Applications turned in to anyone else will only be stamped in when they are officially received by either Melodee or Human Resources.

Applicants Name: \_\_\_\_\_ Date: \_\_\_\_\_

Position Applied for: 1<sup>st</sup> Grade Teacher / Chickadee Lodge – Little Big Horn College

Checklist of required documents.

- \_\_\_\_\_ Letter of application/signed (cover letter)
- \_\_\_\_\_ Current resume
- \_\_\_\_\_ Transcript of highest degree earned: (If hired you have 30-days to turn in Official Transcript)
- \_\_\_\_\_ Three letters of Reference (Professional) Must be signed or will not be counted
- \_\_\_\_\_ Complete the required KSA's (Knowledge, Skills and Abilities). Please include your name and the position you applied for.
- \_\_\_\_\_ Indian Preference Form (If claimed please include CIB or SF-4432 as verification)
- \_\_\_\_\_ Consent to Release of Information Form
- \_\_\_\_\_ Drug Free Workplace Form

Below – To be completed by LBHC Human Resources

- \_\_\_\_\_ Complete      \_\_\_\_\_ Incomplete
- \_\_\_\_\_ Date Received

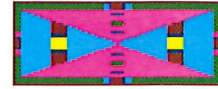
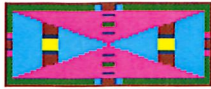
Robin Vallie  
Director, Human Resources (406) 638-3148

Little Big Horn College  
Knowledge, Skills, and Abilities

Position: First Grade Crow Language Teacher

Each question is worth 10 Points each. Please answer each question as this will be a part of the overall assessment in selecting candidates and include your full name as sometimes the KSA's get separated from the applications. Points will be allocated based upon experience, education, organization and neatness.

1. This position requires excellent organizational skills for record keeping and the ability to prioritize work. Describe your knowledge of teaching the Crow Language in a classroom setting.
2. This position requires commitment, attention to detail, independent work and self-direction. Describe your experiences working on your own and give examples of how you set and achieve goals and ensure attention to detail all relating to Crow culture and Crow Language.
3. Little Big Horn college is committed to preserving and promoting the Crow tribal culture, which is reflected in the organizational/institutional environment, student activities, and academic curriculum. Further, the majority of collaboration would be primarily with Crow students, including students who are native Crow language speakers. How would you go about measuring student progress through reports on student achievement, and communicate that progress to parents and school administrators?
4. How would you go about managing first grade student learning to the Crow Indian children in families and respecting their learning abilities?
5. Do you have any other skills, abilities or experience you think would be relevant to this position, which you haven't already described?



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## Drug Free Workplace Policy

Little Big Horn College hereby notifies all employees/students that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance is prohibited on the premises and within the boundaries of Little Big Horn College.

All employees/students are further notified that as a condition of employment/college enrollment you are required to abide by this policy.

Any employee/student convicted of any criminal statute occurring in the workplace shall be subject to termination by Little Big Horn College.

I, \_\_\_\_\_, have been given a copy of the Little Big Horn College Drug Free Workplace policy and understand the policy, conditions of employment/enrollment and penalties of said policy. I will abide by the terms of the Drug-free Workplace Policy and will notify Little Big Horn College of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction. I am aware of available drug/alcohol counseling, rehabilitation, and employee/student assistance programs available in my community.

\_\_\_\_\_  
Employee Name

\_\_\_\_\_  
Date



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### Consent to Release of Information

I authorize any duly accredited representative of Little Big Horn College to verify any information I have listed on my resume with respect to previous employers, educational institutions, and character/personal references.

I understand that this authorization **does not include** the release of information from any lending institutions, medical institutions, hospitals, or health care professionals.

I further authorize any duly accredited representative of Little Big Horn College to request criminal record information about me from criminal justice agencies and the Department of Motor Vehicles for the sole purpose of determining my eligibility for the position of which I am applying.

Copies of this authorization that show my signature are as valid as the original release signed by me. This authorization is validated for initial period of not more than three months from the date signed and shall be limited to the sole purpose of obtaining information from the date signed and shall be limited to the sole purpose of obtaining information for the position of which I am applying.

\_\_\_\_\_  
Signature

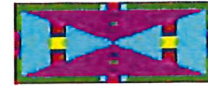
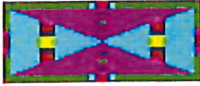
\_\_\_\_\_  
Date

\_\_\_\_\_  
Other Names Used

\_\_\_\_\_  
Social Security Number

\_\_\_\_\_  
Current Mailing Address

\_\_\_\_\_  
Home Telephone Number



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### INDIAN PREFERENCE

This position allows additional points to be given to the following Indian preference categories:

**First Priority:** Crow Tribal member.

**Second Priority:** Federally recognized tribal member legally married to a Crow Tribal member.

**Third Priority:** Any other outside federally recognized tribal member.

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If you are claiming preference for any of the categories above, documentation must be provided for each priority:

**First Priority:** Must provide proof of enrollment.

**Second Priority:** Must provide proof of you and your spouse's enrollment.

**Third Priority:** Must provide proof of enrollment.

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Please check one:

Crow Tribal Member.

Federally recognized tribal member legally married to a Crow Tribal Member.

Any Other Outside Federally Recognized Tribal Member